



**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES**

- TIME & PLACE** Tuesday, January 9, 2024 at 3:00 p.m. the Board of Trustees of the Weber-Box Elder Conservation District convened in a regular monthly meeting. This meeting was held in the district office at 471 West 2nd Street, Ogden, Utah.
- ROLL CALL** **BOARD MEMBERS IN ATTENDANCE:**
David S. Humphreys (Chairman)
Paul W. Nelson (Vice Chairman)
David R. Hall
James Hill
Marci Doolan
- STAFF MEMBERS IN ATTENDANCE:**
Jeff Humphrey (General Manager/Treasurer)
Tamera Martinson (Office Manager/Secretary Clerk)
- OTHERS IN ATTENDANCE:**
Mark Hodson (President, Ogden River Water Users' Association)
Joseph Bauman (Chairman, South Ogden Conservation District)
- OATH** James Hill of Precinct #1, David Hall of Precinct #3 and Paul Nelson of Precinct #5 agreed to the "Oath of Office" administered by Tamera Martinson, Secretary.
- ELECTION** The positions of the Board Chairman and the Board Vice Chairman were discussed. A motion was made by David Hall to retain David Humphreys as the Chairman and Paul Nelson as the Vice Chairman of the Board of Trustees for the Weber-Box Elder Conservation District. The motion was seconded by James Hill. David Humphreys, Paul Nelson, James Hill, David Hall and Marci Doolan passed the motion with an affirmative vote.
- MINUTES** The minutes of December 12, 2023 were approved upon the motion of Marci Doolan and seconded by Paul Nelson. David Humphreys, Paul Nelson, David Hall, James Hill and Marci Doolan passed the motion with an affirmative vote.
- WATER** A report on the water situation was given by Jeff Humphrey. Precipitation for December was 4.19 inches and .72 inches month-to-date. There was 15.3 inches of new snow recorded. The Ogden River Water Users' Association had 44,175 acre feet of water in the reservoir at the end of December.

UASD

A motion was made by Marci Doolan to appoint Tamera Martinson as the district's representative to the Utah Association of Special Districts and to have Jeff Humphrey serve as an alternate. In addition, she motioned to approve and pay the dues for 2024. The motion was seconded by Paul Nelson. David Humphreys, Paul Nelson, David Hall, James Hill and Marci Doolan passed the motion with an affirmative vote.

EMPLOYEE**COMPENSATION**

The employee compensation study was discussed. James Hill made a motion to adopt the new employee compensation grade scale as presented. The motion was seconded by David Hall. The motion was approved with David Humphreys, Paul Nelson, David Hall, James Hill and Marci Doolan voting with an affirmative vote.

PETITION

There was one petition for inclusion presented to the Board (Petition #3577). After Board discussion, James Hill made a motion to allow the Petition #3577 into the district. The motion was seconded by Marci Doolan. The motion was approved with David Humphreys, Paul Nelson, David Hall, James Hill and Marci Doolan voting with an affirmative vote.

EMPLOYEE POLICIES**MANUAL**

Updates to the employee policies manual were presented and discussed. After said discussion, a motion was made by James Hill to approve the updates pending a review from the district's attorney. The motion was seconded by Marci Doolan. The motion was approved with David Humphreys, Paul Nelson, David Hall, James Hill and Marci Doolan voting with an affirmative vote.

**MANAGER'S
REPORT**

Jeff Humphrey gave a construction update to the Board. He informed them of a recent line replacement. In addition, he gave them an update on the progress that has been made on the water meter installations.

Mr. Humphrey also gave the Board an update on a Water Smart Grant that he will be applying for in the Ogden River Water Users' Association.

The North Pine Reservoir was discussed. The project is still waiting on a signature from NEPA. Mr. Humphrey will be attending a meeting in order to discuss the project next week.

The district's fleet trucks were discussed. A list of the vehicles that will be going up for sale will be available in the next few weeks.

COMMENTS

A reminder was given about the upcoming Utah Water Users Workshop which will be held on March 18th – 20th in Saint George, Utah. In addition, a reminder was given about next month's board meeting that will be held on Tuesday, February 13th at 12:00 p.m. due to the Ogden River Water Users' Association's Annual Meeting.

Chairman David Humphreys thanked management and all of the employees for their hard work.

BILLS

The attached certified list of bills for December/January were presented for approval upon the motion of James Hill. The motion was seconded by Paul Nelson. David Humphreys, Paul Nelson, David Hall, James Hill and Marci Doolan passed the motion with an affirmative vote.

ADJOURNED

Having no other items to discuss, the meeting adjourned at 3:55 p.m. with a motion from Paul Nelson. The motion was seconded by James Hill and unanimously passed by those in attendance.

Submitted by:

/Tamera Martinson/, Secretary-Clerk