



## MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES

- TIME & PLACE** Tuesday, June 13, 2023 at 3:00 p.m. the Board of Trustees of the Weber-Box Elder Conservation District convened in a regular monthly meeting. This meeting was held in the district office at 471 West 2<sup>nd</sup> Street, Ogden, Utah.
- ROLL CALL**
- BOARD MEMBERS IN ATTENDANCE:**  
David S. Humphreys (Chairman)  
Paul W. Nelson (Vice Chairman)  
David R. Hall  
James Hill  
Marci Doolan
- STAFF MEMBERS IN ATTENDANCE:**  
Benjamin D. Quick (General Manager/Treasurer)  
Tamera Martinson (Office Manager/Secretary Clerk)
- OTHERS IN ATTENDANCE:**  
Mark Hodson (President, Ogden River Water Users' Association)  
Joseph Bauman (Chairman, South Ogden Conservation District)  
Jeff Ambrose (Christensen, Palmer & Ambrose, CPAs)  
Robert Bridge (Bridge Construction)
- MINUTES** The minutes of May 9, 2023 were approved upon the motion of Marci Doolan and seconded by James Hill. David Humphreys, Paul Nelson, David Hall, James Hill and Marci Doolan passed the motion with an affirmative vote.
- WATER** A report on the water situation was given by Benjamin Quick. Precipitation for May was .99 inches and .21 inches month-to-date. The Ogden River Water Users' Association had their full allotment of water at the end of May.
- 2022 AUDIT** Jeff Ambrose presented the 2022 Audited Financial Statements of the Weber-Box Elder Conservation District. He informed the Board that his opinion on the 2022 Financial Statements was an unmodified opinion which is the highest level that the auditor can render.
- After the financial report was presented by Jeff Ambrose, Paul Nelson made a motion to accept the 2022 Audited Financial Statements as presented. The motion was seconded by James Hill. David Humphreys, Paul Nelson, David Hall, James Hill and Marci Doolan passed the motion with an affirmative vote.

**PETITIONS** There was one petition for inclusion presented to the Board. After Board discussion, James Hill made a motion to include the petition (petition #3570) into the district. The motion was seconded by David Hall. David Humphreys, Paul Nelson, David Hall, James Hill and Marci Doolan passed the motion with an affirmative vote.

**CONSTRUCTION** Benjamin Quick gave the Board an update on the progress that has been made on the meter installations within the district.

**JOB POSTING** The job announcement for the General Manager's position was presented to the Board. The Board requested that the job announcement be posted on the Utah Workforce Services website for two weeks. In addition, the applicants should submit their resumes to Tamera Martinson's work email address and as they are received they should be forwarded to the Executive Committee.

**RESOLUTION** **Resolution: 06-2023 FEMA Pre-Disaster Mitigation Plan**

Benjamin Quick presented the FEMA Pre-Disaster Mitigation Plan to the Board. After said discussion, James Hill made a motion to pass Resolution 06-2023 adopting the FEMA Pre-Disaster Mitigation Plan. The motion was seconded by Paul Nelson. David Humphreys, Paul Nelson, David Hall, James Hill and Marci Doolan passed the motion with an affirmative vote.

**GENERAL MANAGER'S REPORT**

Benjamin Quick discussed the leaks in the water system that the district had at the beginning of the water season and informed the Board that the maintenance crew has done an amazing job addressing the leaks.

**BILLS** The attached certified list of bills for May/June were presented for approval upon the motion of James Hill. The motion was seconded by David Hall. David Humphreys, Paul Nelson, David Hall, James Hill and Marci Doolan passed the motion with an affirmative vote.

**ADJOURNED** Having no other items to discuss, the meeting adjourned at 4:00 p.m. with a motion from Paul Nelson. The motion was seconded by James Hill and unanimously passed by those in attendance.

Submitted by:

/Tamera Martinson/, Secretary-Clerk